

Literacy and Learning Resources Tutoring Referral Form

For Faculty Use Only

Student's Name: _____

Date: _____

Course: _____

Instructor: _____

First-time visit: _____ **Follow-up visit:** _____

Please attach a description of the assignment to this form. If you are unable to attach a description, please describe the assignment here:

Your message to the tutor:

Dear Dominican Tutor,

Please work with _____ on the following skills:

Dear Student:

Please make an appointment with a writing tutor by visiting the Literacy and Learning Resources office in Parmer 010. Please share this form with your tutor at the beginning of your appointment.

Indicate the information your tutor can share with the instructor by choosing one option from the checkboxes below. With your consent, the tutor can report on your work and progress, allowing you and your instructor to discuss your draft and the tutor's feedback in a one-on-one conference. Without your consent, the tutor will only verify the date of your meeting.

- My tutor may share feedback from this tutoring session with my instructor. He or she may discuss the tasks we performed in this session, discuss our progress thus far, and share suggestions or concerns with my instructor.
- I would prefer that my tutor only report the date on which we met.

Student's signature: _____

Tutor Feedback: [Use the back of this page, if necessary]

Tutor's signature: _____

Date: _____