ACT Plus Writing or SAT Score in Lieu of the Test of Academic Proficiency (TAP)for Individuals Enrolled in an Approved Illinois Preparation Program for Teachers

ACT PLUS WRITING/SAT SCORES CAN BE USED IN LIEU OF A PASSING SCORE ON THE TEST OF ACADEMIC PROFICIENCY (TAP) FOR STUDENT TEACHING.

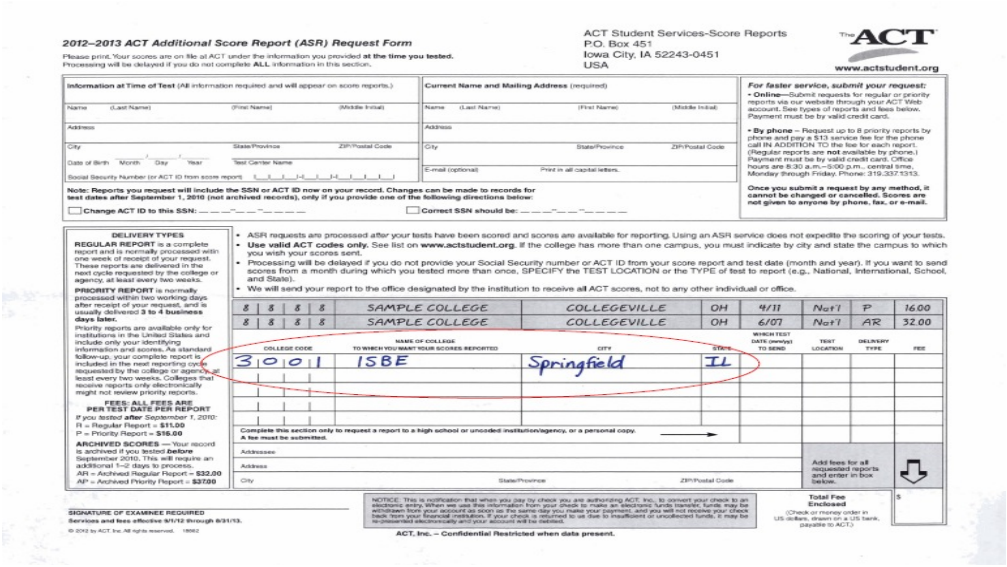
STEP ONE: CREATE AN ACCOUNT ON THE EDUCATOR LICENSURE INFORMATION SYSTEM (ELIS) AT http://www.isbe.net/ELIS/default.htm.

STEP TWO: CONFIRM THAT YOUR SCORE REPORT MEETS THE COMPOSITE SCORE REQUIREMENTS:

- **ACT Plus Writing 22 or higher**
- **SAT 1030 (critical reading + mathematics = 1030 or higher)**

STEP THREE: REQUEST THAT YOUR SCORES BE SENT TO ISBE DIRECTLY FROM ACT OR SAT.

- **The score report must arrive in a sealed envelope addressed to ISBE from ACT or SAT.**
- **The score can be no older than 10 years old at the time it is received by ISBE.**
- **If requesting an ACT Plus Writing score report, use ACT code 3001 when ordering. There is no ISBE code for SAT. Request that your SAT score report be sent to the Illinois State Board of Education, Division of Educator Licensure, 100 North First Street, S-306, Springfield, IL 62777.**



2012–2013 ACT Additional Score Report (ASR) Request Form

ACT Student Services-Score Reports
P.O. Box 451
Iowa City, IA 52243-0451
USA

www.actstudent.org

SAMPLE COLLEGE	COLLEGEVILLE	OH	4/11	Nat'l	P	16.00
SAMPLE COLLEGE	COLLEGEVILLE	OH	6/07	Nat'l	AR	32.00
3 0 0 1 1	ISBE	Springfield	IL				

STEP FOUR: CHECK YOUR ELIS ACCOUNT TO VERIFY THAT YOUR ACT/SAT SCORE REPORT HAS BEEN ACCEPTED IN LIEU OF THE TAP. Please allow 60 days for this information to be added to your ELIS account. NOTE THAT YOUR ELIS ACCOUNT MUST REFELCT THE ACT PLUS WRITING OR SAT IN LIEU OF THE TAP PRIOR TO BEGINNING STUDENT TEACHING. SCORE REPORTS THAT ARE RECEIVED PRIOR TO THE ESTABLISHMENT OF AN ELIS ACCOUNT WILL BE HELD FOR 30 DAYS. AFTER 30 DAYS, THE REPORT MAY NOT BE CREDITED TO YOUR ACCOUNT.

SPECIAL NOTE: ISBE will not return official score reports that reflect a score less than listed above, lack a writing component, or are more than ten years old at the time of application. Such score reports will be shredded and therefore, cannot be used to apply for an Illinois license or endorsement.