

# Non-Employment Based Opportunities (NEBO) Expectations

Career & Professional Success emphasizes the importance of assisting and guiding students to choose an experience that helps them explore their interests and fits with students' career goals. A non-employment-based opportunity must ensure that the student benefits from the project and experience, not the sponsoring department. The student must design the project with the assistance of their mentor, establishing goals and stating learning outcomes.

Students participating in a non-employment based opportunity will be required to complete work in the following areas as assigned by their mentor.

Examples:

- Determine with the guidance of mentor a semester long project that is non-employment based. The non-employment-based project should be designed by the student in their area of interest.
- Student would complete journal entries to reflect on assigned project
- Mentor provides resources to assist student with completion of the project
- Engage in multiple events and opportunities to build leadership skills (2 DU Leads, Certificate Program, Resolution, Conferences, etc.)
- Student presents their findings in workshop or conference (GURSCI, Resolution, Caritas Veritas, etc.)

I, Roberta Klein, hereby understand that non-employment positions are not a substitute for work authorization. This opportunity will not include employment-based responsibilities but will serve for the benefit of the student's growth.

I, Janet Ramirez, agree with the terms of this project.

# Non-Employment Based Opportunity (NEBO) Application

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## Project Information

**Student Name:** Janet Ramirez

**Student Email:** jramirez@example.my.dom.edu

**Student Phone:** 773-202-6546

**Student ID:** 800513

**Please provide a description of your intended research topic and project goal(s). Include a brief review of relevant ideas and area(s) of interest as well as a description of what you expect from your mentor:**

*Topic Examples: Social justice, sociology, human behavior, student involvement, student conduct, first-generation students, etc.*

I seek to explore how providing social justice events in the residence halls can help create and promote a healthier living environment for students.

I expect my mentor to provide guidance in establishing reliable and meaningful ways to measure the impact of social justice events in the residence halls.

**What will be the longevity of this NEBO?**

*Example: 1 semester (fall) or 2 semesters (fall and spring)*

1 semester (Fall 2021)

**What do you want to achieve with this project? Do not include specific details, but an overview/general statement about what this project will accomplish.**

*Example: Exploring how students who live on campus have an increased knowledge of social justice through targeted programming and how it impacts students.*

I hope to achieve a more inclusive and positive environment for all students in the residence halls. The findings from the project will indicate the changes required to promote a healthier living environment.

**Please identify the course name that aligns with this experience, if applicable:**

*Example: ID Career Development, Leadership Certificate Class, or other class that aligns with the opportunity*

ID 455

## **Mentor and Department Information**

**Mentor Name:** Dr. Klein

**Mentor Title:** Staff Member

**Department Name:** Student Life

**Mentor Email:** rklein@example.dom.edu

**Briefly describe the resources and mentoring you will provide for student to complete research/ project successfully:**

*Examples: Access to data, connect with professional association (NASPA, NACA, ACUHO-I), mentorship/coaching*

I will provide the student with a brief introduction to Qualtrics and other tools as a method of collecting data on students' residence hall experience. I will also connect the student to social justice advocate groups on campus. There will also be reading material made available to the student that provides further insight into their project topic.

**How does this opportunity align with your individual or departmental knowledge/expertise?**

As a staff member for Student Life, the experience and involvement of students on campus is a primary focus in my work and experience. As a campus where social justice advocacy is front and center, it is important to see the impact more events on this topic make.

**Stipend amount for student (subject to approval from financial aid):**

\$3,000-\$3,5000 (will vary based on financial aid and may cover up to cost of attendance)

## Responsibilities

### **Research/ Project Responsibilities:**

*Examples:*

- *Identify a research problem*
- *Evaluate the research problem's significance*
- *Design a process to address the problem or answer the question posed*
- *Interpret data collected*
- *Create data collection process with assistance*
- *Focus groups or surveys/ observations*
  - o Identify the problem
  - o Create survey to analyze experience in residence halls
  - o Connect with social justice advocates
  - o Follow up with mentor at least once a week
  - o Collect and analyze data

### **Additional responsibilities or tasks that can build competency for this project (these should not be daily tasks):**

*Example: Learning how to advise, respond to professional emails, creating social media content, etc.*

Learn to create meaningful and reliable surveys, analyze data collected and communicate professionally with students in residence halls.

**Do you need additional support from Career & Professional Success for this application?**

- Yes
- No