

RCAS ACADEMIC – FA -RECOVERY PLAN

Name _____ ID# _____ Date _____

Purpose: The Academic Recovery Plan (ARP) and/or Financial Aid's Satisfactory Academic Progress Recovery Plan (SARP) helps a student to identify the problem(s) that contribute to a student's lack of academic success resulting in financial aid probation or suspension and/or academic probation or dismissal. The Plan identifies and list steps that the student will take to correct the problem(s). The student must commit to the changes in behavior necessary to achieve restoration to academic success and/or financial aid satisfactory academic progress (SAP).

Process: The RCAS Academic Dean sends the student a letter informing him/her that he/she has been placed on academic probation. After the probation letter has been sent, the student is required to schedule an appointment with an assigned RCAS Academic Advisor. The student must meet with their RCAS Academic Advisor prior to the beginning of the first semester that he/she is placed on probation to allow time to make adjustments to their schedule. Together, the student and RCAS Advisor will develop the Academic / Financial Aid Recovery Plan. Students must sign a contract agreeing to comply with the Recovery Plan contract. A copy of the Academic/ Financial Aid Recovery Plan may be forwarded to the following individual(s) and/or offices.

____ Faculty Advisor

____ Student Affairs

____ Academic Resource Center

____ Financial Aid

____ Wellness Center

PROBLEMS THAT CONTRIBUTED TO BEING PLACED ON F/A - ACADEMIC PROBATION

(Check all that apply)

____ Non-attendance at class(s)

____ Working an excessive number of hours

____ Poor study habits

____ Family/personal problems

____ General health problems

____ Social distractions

____ Poor time management

____ Failing one or more classes

PROBLEMS THAT CONTRIBUTED TO BEING REVIEWED FOR FINANCIAL AID SATISFACTORY ACADEMIC PROGRESS, PLACED OF PROBATION, OR SUSPENDED. (Check all that apply)

QUALITATIVE MEASURE:

____ 1st year GPA (____ 1st Semester ____ 2nd Semester)

____ 2nd year GPA (____ 1st Semester ____ 2nd Semester)

____ Student did not have a cumulative GPA of at least 2.00 at the end of four (4) consecutive semesters or at the end of the second academic year

____ GPA – Scholarships- Presidential, Dean, Brechtel, and Skilling (must have 3.00 GPA)

____ Student who failed to meet qualitative and/or pace standards at the end of the first semester (probation)

____ Student who earned zero hours in any period of enrollment (suspension)

____ Student who receives an Administrative Withdrawal from all their courses in a term (probation one term)

PACE:

____ Did not complete 75% of hours attempted (all grades are counted: F, I, IP, W, WW, NC,).

Example: enrolled in 15 credit hours, only completed 9 hours instead of 12 credit hours

____ Student with 60 or more attempted hours who failed to meet the qualitative and/or pace standard requirement (Suspension)

TIME FRAME:

The Financial Aid Office will review student academic status at the end of the each term.

Students who do not meet the federal standards will be notified, in writing, that they have been placed on financial aid probation. Students who do not meet the standards after a second term of enrollment are subject to financial aid suspension.

____ Exceeded 150% of the number of credits required to receive a degree.

____ Exceed 186 attempted credit hours to remain eligible for financial aid

In accordance with federal regulations effective July 1, 2011, the Financial Aid Office will also review student academic status at the end of the each term. Students who do not meet the federal standards will be notified, in writing, that they have been placed on financial aid probation. Students who do not meet the standards after a second term of enrollment are subject to financial aid suspension.

ACTION THAT WILL BE TAKEN FOR ACADEMIC RECOVERY (Check all that apply)

REGISTRATION:

____ Take only four courses: one must be ID 102-*Strategies for Academic Success*, 3 credit hours (A GPA of a 1.67 or higher may register for a maximum of four additional classes)

____ Take only four courses and register for ID 090-*Academic Success Workshop*, non-credit (A GPA below 1.67 may register for a maximum of three additional classes)

____ Take only two course: part-time (Student on Probation for a Third Semester)

____ Review personal/family/financial issues and potential resolutions

ACTION THAT WILL BE TAKEN TO RESTORE FINANCIAL AID SATISFACTORY PROGRESS (Check all that apply)

____ Complete deficiency (s) - removed I or IP; Enrolled and earned at least 12 credit hours with a GPA of at least 2.0 at student's own expense. Hours must be completed at DU (suspension)

____ Met minimum standards at the end of the one-semester probation period

____ Retake only once a previously-passed course

____ Repeat a previously passed course once during student's academic career

____ Will not drop and/or withdraw from a course(s) without consulting Financial Aid, Faculty Advisor, or Advising Office.

____ Meet DU's 124 minimum credit hours to obtain a degree and did not exceed 186 attempted credit hours to remain eligible for financial aid

APPEAL: If subjected to financial aid suspension after two semesters of non-performance, students can appeal suspension. Appeal must document mitigating circumstances, have the support of an advisor and have a recovery plan in place. Students can also regain financial aid eligibility by returning to Financial Aid Standards of Satisfactory Academic Progress by taking courses at Dominican University, at their own expense and successfully completing a minimum of 6 credit hours with a 2.00 GPA.

OTHER RECOVERY ACTIONS

(Check all that apply)

- ☐ Attend Scholars Hour at least twice a week (Structured, intentional, and focused study time)
- ☐ Meet with Faculty Advisor to discuss the Academic Recovery Plan and/or financial aid Satisfactory Academic Progress
- ☐ Raised Dominican Career GPA to 2.00 or above by the end of the semester
- ☐ Meet with a RCAS advisor in the Advising Office **once a month throughout your Academic Probation Period**
- ☐ Schedule consultation with the resources below:
 - Academic Enrichment Center
 - Learning Resource Center
 - Writing Lab
 - Tutoring
 - Career Development
- ☐ Attend class regularly and do all assignments
- ☐ Decrease extracurricular activities (**jobs**, social activities)
- ☐ Repeat courses below C-, within the limits of the Repeat Policy

Student's signature

Date

RCAS Advisor's signature

Date

The student should keep a copy of this form and maintain a record of action taken to return to good academic standing.

For Office Use

Date _____ F/S Term G.P.A. _____ Cumulative G.P.A. _____ Credits Attempted to date _____