



# DOMINICAN UNIVERSITY

## Where Learning Demands More

### Undergraduate Commencement Ceremony: Instructions and Review

Sunday, May 7, 2017 10:30 a.m.

UIC FORUM 725 W. Roosevelt Road, Chicago, IL

**CONGRATULATIONS!** In order to make the day go smoothly, please review the following details and instructions.

For more information on tickets, regalia, and schedule of events go to <http://www.dom.edu/commencement>.

Questions related to Commencement should be sent to [dugrad@dom.edu](mailto:dugrad@dom.edu).

#### Day of Commencement checklist before you leave for the UIC Forum:

- **Do you or your guests have their tickets?**
- **Do you have your complimentary parking voucher?**
  - Additional parking is \$10.00 – pay cash or credit card at the entry point.
  - Parking is not guaranteed in the voucher lots. There are additional lots available for a fee.
- **Do you have your regalia? (Includes cap, tassel, gown, hood and honor cords if applicable.)**
  - All regalia not picked up by 6 pm on Saturday, May 6 will be available at the Stepan Bookstore Grad Shop at the UIC Forum starting at 9 a.m. on Sunday, May 7.

#### **When and where do graduating students meet before commencement?**

Line-up begins 1 hour before the ceremony at the UIC Forum. All students should enter the doors located at the corner of Halsted and Roosevelt Roads; proceed to the 2nd Floor of the UIC Forum. Students will be directed to locations based upon their school. Students should only bring their cap, tassel, gown, hood, and honor cords. There is no storage area for coats, bags, or other personal items. Leave these items with family or in your vehicle.

#### **10:30 a.m. Undergraduate Ceremony**

#### **9:30 a.m. Line up begins**



Everyone enters at the Main Entrance and goes left. Graduates will proceed to the lobby stairs (graduation cap) and go up to the 2<sup>nd</sup> Floor. Graduates proceed down the 2<sup>nd</sup> Floor hallway and enter the appropriate line-up rooms. Guests will continue down the 1<sup>st</sup> Floor hallway and enter the seating area.

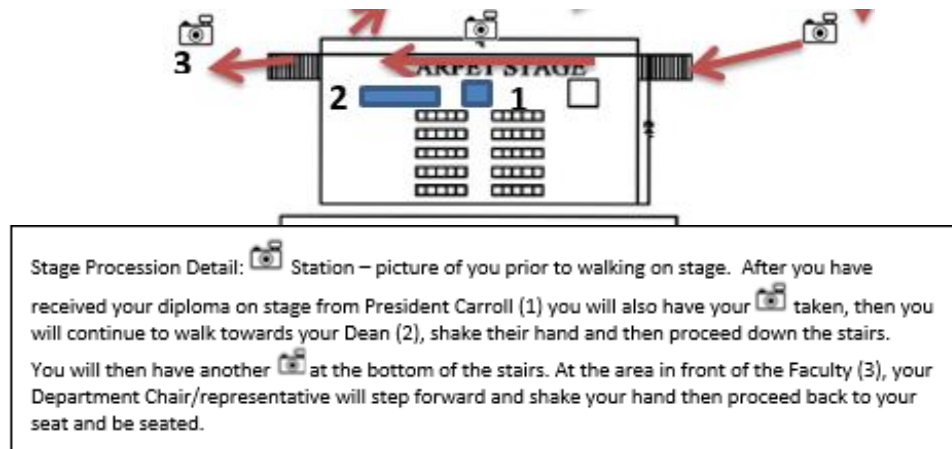
Schools and Majors will be listed on the line-up room signs.  
Room G  
Room H  
Room I

Graduates will receive a seating/reader card when entering the Line – Up Room and should use the information on the card to begin lining themselves up. All graduates must be in line **no later than 10:00 a.m.** The procession will begin at 10:20 a.m.

#### **Procession**

After you process into the auditorium and enter your row, please make sure you move all the way down the row to your seat. After you reach your seat, remain standing in your place until the stage party is in place and seated.

When it is time for you to walk across the stage, student marshals will assist in directing the rows. **Make sure you have your reader card in hand. You will present this card to the reader on stage.** As your name is read, walk towards President Carroll, accept your diploma cover with your left hand and shake hands with President Carroll with your right hand. (Grad Images will be taking pictures throughout the ceremony.)



At the end of the ceremony, faculty first process out, followed by the graduates. Graduates will exit starting at the first row and process out the same way you entered. Plan to meet your guests and faculty members in the front of the UIC Forum.

### **Instructions for Your Guests**

*It is highly recommended that guests leave plenty of time for driving and parking. The parking lots are located nearby, but it will take a few minutes to walk to the UIC Forum. Guests can be dropped off in front of the UIC Forum. Please note it is construction season. Check [www.circleinterchange.org](http://www.circleinterchange.org) for additional information.*

Doors to the UIC Forum will open at 9:30 a.m. Family and friends are encouraged to arrive about 45 minutes before the ceremony begins. Guests are seated on a first come first served basis. There will be plenty of seats available for guests requiring accessible seating accommodations. **We request that guests stay in place once they are seated and remain for the entire ceremony. The ceremony lasts approximately 2.5 – 3 hours.** Please share with your guests that balloons and strollers are not allowed in the venue.

There will be an area inside the UIC Forum for a stroller check-in.

### **Streaming of Commencement**

The ceremony will be streamed live. Please have guests go to [www.dom.edu/commencement](http://www.dom.edu/commencement) and go to Commencement Video.

If you have questions or need more information about graduation, please email [dugrad@dom.edu](mailto:dugrad@dom.edu) or go to [www.dom.edu/commencement](http://www.dom.edu/commencement).

<b>Saturday, May 6</b>	All Day	Graduates and their families are invited to stop by campus to take pictures.
	11 a.m. – 6 p.m.	Stepan Bookstore open
	6 p.m.	Baccalaureate Mass – Dominican University, Lund Auditorium <i>Everyone is invited</i>
	8 p.m.	Candle and Rose Ceremony - Quadrangular Reception follows for guests with tickets - Mazzuchelli Hall

<b>Sunday, May 7</b>	9 a.m. - 5 p.m.	DU Bookstore Grad Shop @ the UIC Forum
	9:30 a.m.	Doors open for guest seating
	9:30 a.m.	Graduates assemble for procession – 2 <sup>nd</sup> Floor
	10:20 p.m.	Procession begins

***Congratulations & Enjoy!***

