



Satisfactory Academic Progress Acknowledgement Form

Student Information

Student's Name		Student ID
Permanent Address	City/State/Zip	Date of Birth
Home Phone Number	Cell Phone Number	Student Email

Satisfactory Academic Progress (SAP) Standards

The United States Department of Education requires institutions of higher education to establish minimum standards of “satisfactory academic progress” for students receiving federally funded financial aid. These standards have been established to encourage students to complete courses for which financial aid is received and to progress satisfactorily toward a degree. Dominican University has also been directed to apply these same standards of academic progress to the recipients of the Monetary Award Program (MAP) from the Illinois Student Assistance Commission. This applies to the following types of financial aid.

- Federal, State, and Institutional grants and scholarships
- Federal and Private Student Loans
- Federal Work-Study

Qualitative Measure

- Undergraduate students must maintain a cumulative grade point average of 2.00. Some academic scholarships have more stringent requirements, such as a higher GPA to be renewed. Please refer to your original scholarship announcement regarding its stipulations.

Quantitative Measure

- Students must complete 67% of all credit hours attempted. Attempted hours are defined as the hours for which the student is enrolled in a term. Earned hours are defined as the sum of hours for which a student has earned a grade of A, B, C, or D. Grades of F, I, W, WW, WU, WX, NC AND NR are considered attempted hours but are not considered as completed credit hours.

Maximum Timeframe

- A student should not exceed 150% of the number of credits it takes to obtain a degree.

Financial Aid Suspension

When a student fails to comply with SAP standards for a second consecutive semester, eligibility for all State, Federal and Institutional Aid will be withdrawn. Financial aid will not be reinstated unless the student submits an appeal that is granted or the student requests reinstatement after making satisfactory academic progress. **Please note that the deadline for submitting a financial aid suspension appeal is the last day of the first week of the semester.**

Appeals

Students may appeal based on mitigating circumstances which could include (but are not limited to) death/prolonged illness of an immediate family member, medical illness of the student, natural disasters or other acts of God and/or other personal or family matters which may have impeded the student's ability to meet the required standards. Appeals must be in writing, and appeals should contain supporting documentation (transcript, doctor's note, death certificate, accident report, etc.) as well as an academic plan created with the student's advisor. If the appeal is approved the student will be eligible for one additional semester of financial aid on a probationary status.

Certification Statement

By signing below, I certify that:

- I understand that I am currently not meeting the requirements of Satisfactory Academic Progress (SAP) and am in a SAP Suspension status which makes me ineligible to receive financial aid.
- I understand that I am financially responsible for any tuition, fees, or housing payments due to the university/college by the end of the current term.
- I have read and will comply with DU SAP Policy.

Plan of Action

- ☐ I will not submit a SAP appeal and am forfeiting my financial aid.
- ☐ I will submit a SAP appeal and understand I am responsible for any tuition, fees, or housing payments due to the university/college by the end of the current term if my appeal is denied.

Print Student's Name

Student's ID Number

Student's Signature

Date