2026-2027 Standard Verification Worksheet (V1)

This information is required by the Department of Education.
Incomplete or illegible forms will be returned and delay the completion of your award.

Student Information

_____

Student's Name   Student ID

_____

Permanent Address   City/State/Zip   Date of Birth

_____

Home Phone Number   Cell Phone Number   Student Email

Household Listing

If you are a Dependent Student: List all of the people in the parents' household.
- The student.
- The parents (including a stepparent) even if the student doesn't live with the parents.
- The parents' other children if the parents will provide more than half of the children's support from July 1, 2026, through June 30, 2027.
- Other people if they now live with the parents and the parents provide more than half of the other person's support, and will continue to provide more than half of that person's support through June 30, 2027.

If you are an Independent Student: List all of the people in the student's household.
- The student.
- The student's spouse, if the student is married.
- The student's or spouse's children if the student or spouse will provide more than half of the children's support from July 1, 2026, through June 30, 2027.
- Other people if they now live with the student and the student or spouse provides more than half of the other person's support, and will continue to provide more than half of that person's support through June 30, 2027.

Full Name	Age	Relationship
		Student

The provided criteria for "dependent children" or "other persons are to satisfy the requirement that family size demonstrate the whom the student could claim as a dependent on a U.S. tax return. The student should not include any unborn children in the family size.

Student Income Verification

Did the student file taxes for 2024?

☐ I filed taxes for 2024.

    ☐ The student and/or spouse (if married) <u>has used</u> the IRS DRT in FAFSA on the Web to transfer 2024 IRS income tax return information into the student's FAFSA.

    ☐ The student and/or spouse (if married) <u>has not yet used</u> the IRS DRT, but will use the tool to transfer 2024 IRS income tax Return information into the student's FAFSA.

    ☐ The student and/or spouse (if married) is <u>unable or chooses not to use</u> the IRS DRT and instead will provide the school with a 2024 IRS Tax Return Transcript(s).

☐ I did NOT file taxes in 2024.

    ☐ The student and/or spouse (if married) were not employed and had no income earned from work in 2024.

    ☐ The student and/or spouse (if married) were employed in 2024 and have listed below the names of all employers, the amount earned from each employer in 2024, and whether an IRS W-2 form or an equivalent document is provided.

Employer's Name	Annual Amount Earned in 2024	IRS W-2 Provided?
Total Amount of Income Earned from Work	$	

Independent Students Only:
Non-Tax Filers are required to provide an IRS Verification of Non-Filing Letter. IRS Verification of Non-Filing Letters can be requested by completing IRS Form 4506-T, this form can be found online at: https://www.irs.gov/forms-pubs/about-form-4506-t.

_____ (initial here)

By signing this form, I certify that I have attempted to obtain the verification of non-filing letter from the IRS or other tax authorities and was unable to obtain the required documentation.
I will provide documentation showing I have attempted to obtain IRS Verification of Non-Filing Letter from the IRS or other authorities.

How to order IRS Tax Return Transcripts, if required:

<u>Get Transcript by Mail</u> – Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript by Mail." Make sure to request the "Return Transcript" and **NOT** the "Account Transcript." The transcript is generally received within 10 business days from the IRS's receipt of the request.

<u>Get Transcript Online</u> – Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript Online." Make sure to request the "Return Transcript" and **NOT** the "Account Transcript." To use the Get Transcript Online tool, the user must have (1) access to a valid email address, (2) a text-enabled mobile phone (pay-as-you-go plans cannot be used) in the user's name, and (3) specific financial account numbers. The transcript displays online upon successful completion of the IRS's two-step authentication.

Parent Income Verification

□ The parent filed taxes in 2024.
    □ The parent(s) <u>have used</u> the IRS DRT in FAFSA on the Web to transfer 2024 IRS income tax return information into the student's FAFSA.
    □ The parent(s) <u>have not yet used</u> the IRS DRT in FAFSA on the Web, but will use the tool to transfer 2024 IRS income tax return information into the student's FAFSA.
    The parent(s) <u>are unable or choose not to use</u> the IRS DRT in FAFSA on the Web, and instead will provide the school with 2024 IRS Tax Return Transcript(s).

□ The parent did NOT file taxes in 2024.
    □ Neither parent was employed, and neither had income earned from work in 2024.
    □ One or both parents were employed in 2024 and have listed below the names of all employers, the amount earned from each employer in 2024, and whether an IRS W-2 form or an equivalent document is provided.

Employer's Name	Annual Amount Earned in 2024	IRS W-2 Provided?
Total Amount of Income Earned from Work	$	

Verification of Nonfiling by IRS
Non-Tax Filers are required to provide an IRS Verification of Non-Filing Letter. IRS Verification of Non-Filing Letters can be requested by completing IRS Form 4506-T. This form can be found online at: https://www.irs.gov/forms-pubs/about-form-4506-t.

_____ (initial here)

By signing this form, I certify that I have attempted to obtain the verification of non-filing letter from the IRS or other tax authorities and was unable to obtain the required documentation.
I will provide documentation showing you have attempted to obtain IRS Verification of Non-Filing Letter from the IRS or other authorities.

How to order IRS Tax Return Transcripts, if required:

<u>Get Transcript by Mail</u> – Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript by Mail." Make sure to request the "Return Transcript" and **NOT** the "Account Transcript." The transcript is generally received within 10 business days from the IRS's receipt of the request.
<u>Get Transcript Online</u> – Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript Online." Make sure to request the "Return Transcript" and **NOT** the "Account Transcript." To use the Get Transcript Online tool, the user must have (1) access to a valid email address, (2) a text-enabled mobile phone (pay-as-you-go plans cannot be used) in the user's name, and (3) specific financial account numbers. The transcript displays online upon successful completion of the IRS's two-step authentication.

Certification Statement

By signing below, I certify that:

- If I withdraw from class or reduce my course load, I must notify the Financial Aid Office, and understand that my aid may be *REDUCED* or *CANCELED*, and I may be responsible for repaying any federal funds.
- I understand that my aid will be disbursed based on my certified enrollment status and may be different from my award letter. Withdraws or hours enrolled in at the time the award letter was written will not be considered to determine final aid disbursement.
- I understand and will use any federal funds received under the Title IV financial aid programs or Federal Student Loans this award year solely for expenses related to my attendance at Dominican University.
- I understand that to be eligible for and to receive Federal Student Aid, I must be in a degree-seeking program at Dominican University and only coursework directly applicable to my declared major at DU is eligible for Federal Student Aid.
- I have read and will comply with the information included in the DU Student Rights and Responsibilities.

Each person signing below certifies that all of the information reported is complete and correct.
The student and one parent whose information was reported on the FAFSA must sign and date.

_____   _____
Print Student's Name   Student's ID Number

_____   _____
Student's Signature   Date

_____   _____
Parent's Signature   Date
(*Dependent Students Only*)

_____   _____
Spouse's Signature   Date
(*Independent Students Only*)