

School Library Media Program Advising Worksheet for _____

ENTER	
1. Apply to the School of Information Studies (SOIS). 2. Enroll in LIS 701 (pre-/co-req to all other courses).	Notes

? DO YOU HAVE A VALID IL PROFESSIONAL EDUCATOR LICENSE?	NO	YES
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IF YOU HAVE A VALID IL PROFESSIONAL EDUCATOR LICENSE

Students who hold a valid Illinois PEL can earn a PK-12 Library Information Specialist Endorsement by passing the content-area test for Library Information Specialist (see il.nesinc.com) and completing the following 18 credit hours:

LIS 701 LIS 703 LIS 721 or LIS 722
 LIS 724 LIS 725 LIS 773

If you seek the LIS endorsement, contact the program director upon starting the program and then again upon completing the requirements. The program director will contact the licensure officer with authorization for the endorsement. The licensure officer will complete the endorsement application and contact the candidate with instructions for securing the LIS endorsement.

APPLY TO SCHOOL LIBRARY MEDIA PROGRAM	
<p>Complete the SLMP online application.</p> <p>[N.B. You are no longer required to provide a background check or negative TB test results to us with your application. However, you must meet all vetting requirements of the school district/s in which you intend to complete your pre-clinical observations and clinical practice.]</p>	Notes

COMPLETE REQUIRED SOIS COURSES

Requirements	Notes
LIS 701 Core Values, Ethics, and Issues in the Library and Information Professions	
LIS 702 Facilitating User Learning and Information Needs	
LIS 703 Organization of Knowledge	
LIS 707 Leadership, Marketing, and Strategic Communication	
LIS 708 Evidence-Based Planning, Management, and Decision-Making	
LIS 721 Materials for Children	
LIS 722 Materials for Young Adults	
LIS 724 Integrating Technology into Programming, Services and Instruction	
LIS 725 Curriculum and School Libraries	
LIS 773 School Libraries	
LIS 820 Clinical Practice (see p. 2 for details)	
Elective (your choice)	
Completion of 12 courses (36 hours) fulfills the course requirements for graduation with the MLIS.	

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COMPLETE EDUCATION COURSES any time prior to Clinical Practice. See [../education-courses](#) for more information.

Requirement	Course/Campus	Notes
History/Philosophy of Education		
Educational Psychology		
Services to Exceptional Children		






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COMPLETE CLINICAL PRACTICE. See [../clinical-practice](#) for more information.

Prerequisite(s)	Requirements	Notes
Attend January Clinical Practice meeting for placements in the following academic year. Watch for email from Field Experience Coordinator Bridget Burns.	Submit Clinical Practice application by April 30 for following fall or spring placements.	
	Pass the content-area test for Library Information Specialist (il.nesinc.com) and submit official notification to SLMP.	
Apply & receive acceptance into SLMP.	Complete and document pre-clinical observations: 100 hours in school libraries, no more than 25 hours in any one school. Current school library employees receive 25 hours credit upon request. See more information at ../pre-clinical-observations .	
<input type="checkbox"/> Pass LIS content-area test (allow 4 weeks for results to post to ELIS). <input type="checkbox"/> Complete SOIS & education courses. <input type="checkbox"/> Complete pre-clinical observations.	Enroll in LIS 820 Clinical Practice, which includes two 200-hour clinical practice placements in school libraries. See more information at ../clinical-experience-placement .	



EXIT		
Prerequisite(s)	Requirements	Notes
<input type="checkbox"/> Clinical placements completed & all evaluations documented. <input type="checkbox"/> LIS 820 course completed & grade submitted. <input type="checkbox"/> e-Portfolio completed: <ul style="list-style-type: none">  Résumé  Artifacts from required courses  Artifacts from clinical placement(s) 	<p>Once you receive notice that the clinical practices are documented and that work for LIS 820 is complete, schedule an exit interview with the program director at your convenience.</p> <p>After the exit interview, and with the program director's authorization, the licensure officer will complete the licensure and endorsement application and contact the candidate with instructions for securing the professional educator license and LIS endorsement.</p>	

The Illinois State Board of Education may enact new rules or legislation that change licensure requirements. As a result, students may need to meet requirements other than those identified here.