Accessing Your English Placement Exam

The English Placement Exam is on the University's learning management system, Canvas. You will need an up to date web browser to access it. Do NOT use Internet Explorer, version 9, as support for that version is ending on May 24. Generally, the following browser versions are compatible with Canvas:

- Internet Explorer 10 and 11
- Chrome 32 and 33
- Safari 6 and 7
- Firefox 26 and 27

If you are not using a compatible browser, Canvas may warn you with a banner stating: Your browser does not meet the minimum requirements for Canvas. If you are having issues with your browser, check the following help page: http://guides.instructure.com/s/2204/m/4214/l/41056.

1. After opening your browser, type in the following web address: http://canvas.dom.edu. (You can also return to the SOAR page, where there is also a link to Canvas.)

2. You will see the following login screen.
   - To login, you will use your Dominican network user name. That's basically your email address that you've already received, but without the "@my.dom.edu" part of it.
   - You will also need your password. (You should have already received information on retrieving and changing your password.)
3. When you login, hover your mouse over the Courses menu item at the top of the screen. (You can ignore any messages you may receive about configuring communications preferences.) When you hover your mouse over Courses, it will show you the course number/name for the English Placement Exam you are enrolled in. Simply click on the course number and you will be taken to the course home page:

![Course Home Page Screenshot]

4. You will then arrive on the home page for your placement exam, where you will see instructions on what to do next. Just follow the instructions and click on the appropriate link to go to the exam.

5. When you arrive at the page for the exam, read the instructions carefully. This is a timed exam, and the clock starts as soon as you click the blue-colored Take the Quiz button at the bottom of the instructions screen. Once you click that button and enter the quiz, you will see a countdown of the time you have left over on the far right of the screen. Do NOT close your browser as you are taking the quiz, as the time you lose will count against you. (The clock started as soon as you clicked the Take the Quiz button, and will not be reset regardless of whether you close the browser or leave the quiz. It continues to count the time!)

6. When finished, make absolutely certain that you click the Submit Quiz button at the bottom. (If you do not, answers that you may not consider as your final answer will be submitted instead when the time runs out.)