

FALL    SPRING    SUMMER

Student Name \_\_\_\_\_ Student ID Number \_\_\_\_\_

Home Address \_\_\_\_\_  
Last First Middle City State Zip

Is this a new address? Y / N   Email Address \_\_\_\_\_ Cell Phone (\_\_\_\_) \_\_\_\_\_

Term Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone (\_\_\_\_) \_\_\_\_\_ Business (\_\_\_\_) \_\_\_\_\_ Emergency (\_\_\_\_) \_\_\_\_\_

UNDERGRADUATE STUDENTS	GRADUATE STUDENTS
<b>Check All That Apply:</b> <input type="checkbox"/> Commuter <input type="checkbox"/> Full-time (12 S.H. or more) <input type="checkbox"/> Resident <input type="checkbox"/> Part-time (less than 12 S.H.) <input type="checkbox"/> Degree student <input type="checkbox"/> Non-degree student	<b>Check All That Apply:</b> <input type="checkbox"/> Commuter <input type="checkbox"/> Full-time (9 S.H. or more) <input type="checkbox"/> Resident <input type="checkbox"/> Part-time (less than 9 S.H.) <input type="checkbox"/> Degree student <input type="checkbox"/> Non-degree student
<b>Class Level:</b> <input type="checkbox"/> Freshman <input type="checkbox"/> School of Leadership <input type="checkbox"/> Sophomore   and Continuing Studies <input type="checkbox"/> Junior <input type="checkbox"/> Alumna/us (Dominican) _____ Year <input type="checkbox"/> Senior <i>Certificate Program:</i> <input type="checkbox"/> Concordia Student <input type="checkbox"/> Post Bac-Pre-Med <input type="checkbox"/> Student-at-Large <input type="checkbox"/> Pastoral Ministry <input type="checkbox"/> Special Non-Degree <input type="checkbox"/> ADA Verification	<b>Degree</b> <b>Check One:</b> <input type="checkbox"/> Graduate School of _____ School of Education <input type="checkbox"/> Library and Information _____ School of Leadership <input type="checkbox"/> Science   and Continuing Studies <input type="checkbox"/> Brennan School of _____ Graduate School of <input type="checkbox"/> Business   Social Work

Section Key	Course Title	Meeting Time	Meeting Days	Instructor	Semester Hours	Repeat Course
<i>Note: If you are receiving financial assistance and you are not registered for at least 12 S.H. (undergraduate students), your financial assistance status may change. Check with the financial aid office if you have any questions.</i>					TOTAL SEMESTER HOURS	

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Advisor Signature \_\_\_\_\_ Date \_\_\_\_\_  
*(NOT required for students in the Graduate School of Library and Information Science, Brennan School of Business or Graduate School of Social Work)*

Education Advisor Signature \_\_\_\_\_ Date \_\_\_\_\_  
*(Required for students taking School of Education courses)*

Anticipated Graduation Date \_\_\_\_\_ Note: Circle S.H. for the course to indicate course is for audit (non-credit).  
Signature of instructor is required for all audits.

## TERMS

**\*\*\*PLEASE READ BEFORE SIGNING\*\*\***

**Signature on registration form constitutes acceptance of these terms.**

1. Payment of tuition and other fees becomes your obligation as soon as you register for classes. This obligation remains until the debt is paid in full or until you officially withdraw from the college within the refund period.
2. Nonpayment of tuition and fees and nonattendance of classes does not constitute official withdrawals from Dominican University. Withdrawal from Dominican University can only be accomplished by filing a complete Drop/Add/Withdrawal Form in the Office of the Registrar.
3. All financial obligations are due in full by the first day of your class. If you are unable to pay in full, arrangements must be made with the Student Accounts Office.
4. If you leave Dominican University with an unpaid balance, you may also be responsible for reasonable legal and collection fees.

## WITHDRAWAL FROM CLASSES

WITHDRAWAL FROM CLASS MUST BE DONE FORMALLY THROUGH THE OFFICE OF THE REGISTRAR. Forms are available in the Office of the Registrar.

FAILURE TO ATTEND CLASSES OR MERELY GIVING NOTICE TO THE INSTRUCTOR WILL NOT BE REGARDED AS AN OFFICIAL NOTICE OF WITHDRAWAL. If you cannot come to the Office of the Registrar, written notice will be accepted.

A student withdrawing from a class may be liable for part or all of the tuition depending on the date of withdrawal. See the current Dominican University catalog for details.

Upon withdrawal, students will receive documentation indicating the date of such action. This should be saved as part of your records. A grade of "W" will be posted on the student's record.