The purpose of reporting an incident is to maintain a healthy, safe campus for all. Reporting enables Dominican University to provide its community members with assistance and support, to collect information to assess the climate of the campus, and to remediate incidents and prevent their reoccurrence.

All Dominican University employees, including faculty and student employees, are considered “responsible employees” and must formally report incidents of bias, discrimination, and sexual misconduct.

When a complainant tells a Dominican employee about an incident of bias, discrimination, or sexual misconduct, the complainant has the right to expect the university to take immediate and appropriate steps to investigate what happened and to resolve the matter promptly and equitably.

Dominican University employees must report to the Title IX Coordinator all relevant details about the alleged incident shared by the complainant and the university will need to determine what happened – including the names of the complainant and respondent(s), any witnesses, and any other relevant facts, including the date, time and specific location of the alleged incident.

To the extent possible, information reported to a Dominican University employee will be shared only with people responsible for handling the university’s response to the report. Dominican University employees should not share information with law enforcement without the complainant’s consent.

Before a complainant reveals any information to a Dominican University employee, the employee should ensure that the complainant understands the employee’s reporting obligations – and, if the complainant wants to maintain confidentiality, direct the complainant to the Confidential Victim Advocates or, in the case of students only, to the Professional Counselors in the Wellness Center.

If the complainant wants to tell the responsible employee what happened but also maintain confidentiality, the employee should tell the complainant that the university will consider the request, but cannot guarantee that the University will be able to honor it. In reporting the details of the incident to the Title IX Coordinator, the employee will also inform the Coordinator of the complainant’s request for confidentiality.

Dominican University employees will not pressure a complainant to request confidentiality, but will honor and support the complainant’s wishes, including a University investigation of an incident. By the same token, Dominican University employees will not pressure a complainant to make a full report if the complainant is not ready to do so.

How do I Report an Incident?

You can also make a report the following ways:

- By email: make-a-report@dom.edu
- By phone: 708-488-5300
- Or in person to: any DU employee, or to Dr. Christina Perez, Interim Chief Diversity Officer/Title IX Coordinator, Fine Arts 118, 708-524-6693
- Or to:
  - Trudi Goggin, represents students (708) 524-6824
  - Dr. Cheryl Johnson-Odim, represents faculty (708) 524-6813
  - Roberta McMahon, represents staff (708) 524 – 6790
  - Paul Simpson, represents DU community at off-campus sites (708) 524-6670

More information on reporting